

Streamline Your Workflows

With Activity Notifications

FOR AGENTS AND BROKERS



Work Smarter With Activity Notifications:

- Reduce errors and omissions (E&O)
- Increase data security
- Receive and distribute policy information faster
- Reduce paperwork, shredding, and storage

Save costs, improve efficiency, and increase security with Activity Notifications from Liberty Mutual Insurance.

Agents and brokers everywhere are enjoying the benefits of Activity Notifications, a system that delivers electronic copies of policies, certain billing notices, and claims updates to your agency management system. Receiving this information as part of your daily download means you can access all your important information without having to log into a separate system. Activity Notifications saves you money, helps you accomplish more in less time, and even makes your client communications more secure.

Activity Notifications Saves You Valuable Time and Effort

Sends information promptly.

Don't wait around for paper output. You'll receive Activity Notifications messages the morning following the activity and before your policyholder receives a paper notice in the mail.

Automatically sends daily PDF attachments identical to inquiry views.

With Activity Notifications, the latest updates are already in your agency management system, so you don't have to perform policy, claims, or billing inquiries.

Supports paperless office initiatives.

Receive agent or insured copies of policies as attachments, so you don't have to scan and index paper output.*

Seamlessly integrates with daily download workflow.

No need to change your current workflow; batch Activity Notifications messages are sent to your IVANS® mailbox and retrieved along with your daily download.

Automatically creates and assigns an activity or reminder to the person who services that client.**

Eliminates emails and attachments that require manual setting and/or assignment of activities.

Activity Notifications is available for all commercial lines of business:

- Business owner's policy (BOP)
- Custom Protector® (CPSP)
- Comprehensive Business Package (CBP)
- Auto
- Inland marine and crime
- Property
- Umbrella
- Workers compensation

Liberty Mutual supports messages with PDF attachments for:

- Policies (new business, renewal, and endorsement)
- Claims (opened, paid, closed, and re-opened)
- Billing (pending cancellations and reinstatements)

Compatible Systems

Activity Notifications works with these agency management systems:

- Applied Systems' TAM® (10.3+) and Epic™ (6.0+)
- NASA Eclipse (6.1+)
- Vertafore, Inc.'s TransactNOW® (6.0+) client-installed with AMS360®, AfW®, Sagitta®, Prime, and Instar agency management systems

* Based on your print preferences setup within the Agents' Portal. Preferences can be updated on the Agents' Portal.

** Applicable to implementation with Applied Systems and NASA Eclipse.

Start Saving Time Today With Activity Notifications!

Work with your Agency Administrator to get set up.

How to Register to Receive Activity Notifications:

1. Log in to the Agents' Portal at commercialportal.libertymutual.com
2. Go to the Agency Administration tab
3. Within the Real Time & Download section, click on **Download — Registration and Resend Request**

You will need the following information:

- Agency code
 - Agency management system name and version number
 - IVANS account and user IDs
 - IBM #
4. Scroll to the bottom of the page and choose which Activity Notifications you'd like to receive (policy, claims, and billing)

How to Set Up Activity Notifications for Your Agency Management System:

1. Log in to the Agents' Portal at commercialportal.libertymutual.com
2. Go to the Agency Administration tab
3. Click on **Interface References** and select the vendor-specific Activity Notifications setup guide
4. Follow the instructions in the setup guide

If you have any questions, please contact our Agency Interface Support Group by email: agencyinterfacesupportgroup@libertymutual.com or by phone: 888-451-8414.